

Jacquelyn (Jacquie) Roberts

(20234 Waters Row Terrace; Waterford Place homeowner since October 2001)

Greetings! As a candidate for re-election to the Waterford Place Homeowners Association (HOA) Board of Directors for 2022-2025, I would very much appreciate the votes of the homeowners/members of the HOA. My overriding objectives are to continue to help improve and maintain all facets of our HOA and Common Areas and to ensure that Waterford Place continues to be a great place to live, thrive, and raise a family.

I currently serve on the Waterford Place HOA Board of Directors as a director and as the current (2021-2022) President of the HOA. I also serve as a member of the HOA's Architectural & Environmental Review Committee (AERC) and the recently chartered (2021) Social and Finance committees. During my 3-year term on the Waterford Place HOA Board of Directors, I have served officially as a Member-At-Large (2019-2020) and Vice President (2020-2021) of the HOA.

Related Experience/Expertise: I had a successful career working as an association executive for two professional scientific organizations (Federation of American Societies for Experimental Biology (FASEB) in Bethesda, MD, and the American Association for the Advancement of Science (AAAS) in Washington, DC) over the past three decades.

I am currently a semi-retired entrepreneur and CEO & President of J.Y. Roberts & Associates, LLC. My company provides consulting services to nonprofit professional societies and associations for Federal grants administration, management, and compliance; grant proposal coordination and consultation; and career and professional development programming and logistics.

My expertise in the areas of business administration and management, government compliance, communications, and accounting/finance, along with my organizational skills and technical talents, have proven to be effective in supporting the goals and objectives of the Waterford Place HOA and upholding the requirements and responsibilities as stated in the governing documents of the Waterford Place HOA.

Related Professional Affiliations/Certificates: I completed the Montgomery County Commission on Common Ownership Communities' mandatory director training course (*Community Governance Fundamentals*) in 2020. I am a member of the Community Associations Institute (CAI) and further enhanced my board leadership training by completing the *CAI Board Leader Certificate Course* in 2021. I am also a member of HOA Leader, American Society of Association Executives, and Maryland Nonprofits.

Accomplishments as a Waterford Place HOA Board Member: As a volunteer member of the Waterford Place HOA Board of Directors since October 2019, I have continued to update and maintain the Waterford Place HOA's official website – www.waterfordplacehoa.org, and the community newsletter. Additionally, I assumed the primary responsibility for revising and rewriting the *Waterford Place Architectural & Environmental Control Guidelines (adopted in November 2021)*. I created supplemental written versions of the original Waterford Place HOA governing documents to ensure that all of the governing documents were available in an easily accessible and searchable PDF format.

With the support of my Waterford Place HOA Board colleagues and our PMP property manager, during the summer of 2022, I organized our community's first outdoor "Coffee With A Cop" event with personnel from the Montgomery County 5th District Police Department. Additionally, I organized and coordinated the "Food Truck Fridays" events at Waterford Place.

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Accomplishments as a Waterford Place HOA Board of Directors: During the past three years, I, along with my volunteer board colleagues, have always aimed to act in the best interests of the Waterford Place HOA community. We have demonstrated this by negotiating favorable terms, conditions, and pricing with contractors who provide operational and maintenance services for the HOA and Common Areas within the Waterford Place community. In addition, we have improved the process and functioning of the Board and AERC meetings. We have substantially improved the submission and review process and the response time for homeowners' Architectural and Environmental Change Requests (AECR).

Together, over the past three years, we have also worked to help maintain and increase the property values within our community by focusing on the repair and/or replacement of Common Area assets:

- Resurfacing the Waters Row Terrace roadway and parking areas,
- Replacing the decayed wood on the benches, table, and tree well in the picnic/sitting area
- Routinely cleaning the stormwater drains in the community
- Cleaning and painting the CBUs/community mailboxes
- Conducting a professional tree inventory and developing a tree care maintenance plan for the nearly 200 trees growing in the community's Common Areas; Removing dead and dying trees which were identified in the tree inventory
- Replacing and improving signage (no parking signs, fire lane signs, slow/5 mph signs, towing signs, slow/stop road stencils, etc.) throughout the community
- Installing a community message board near the picnic/sitting area to supplement communications with residents

The Waterford Place HOA's most recent capital projects include replacing and upgrading the playground equipment and installing underground drains to help improve the stormwater drainage concerns in the tot lot/playground area. Both projects are near completion, with the expected installation of the new playground equipment in mid-October-early November (due to supply-chain delays).

Closing Remarks: I think it is essential to be an effective board member by getting the HOA's business done on time, within budget, and in a transparent, professional, and compliant manner. As a member of the Waterford Place HOA Board of Directors, my goals are to continue promoting Waterford Place as a desirable residential community in Germantown, help maintain or increase the property values in our community, and maintain reasonable HOA assessment fees to care for the Common Areas.

I consider it a privilege to volunteer and work with my board colleagues, neighbors, and property management to achieve our HOA community's shared goals. I will continue to honor and respect others' viewpoints and approach each situation and resident with grace and dignity.

I would appreciate your support to be re-elected to serve as a Waterford Place HOA Board of Directors member. Thank you for your consideration and vote.